

No. PWD/DMN/SD-I/F- /2012- 13/
Government of India
Administration of U.T. of Daman & Diu
Office of the Assistant Engineer
P.W.D., Sub Division No. I
Nani Daman.

Dated :- / 11 / 2012.

To,
Senior Information officer,
NIC
Daman.

Sub :- Regarding to submit the relevant detail for updation of official website of the UT Administration of Daman & Diu.

Ref :- Letter No. 01/IT/F.No: 32/DDeGS/2011-12/121 Dt:- 23/11/2012 from the Collector/Director (IT) Daman & Diu.

Sir,

Enclosed find herewith citizen's charter for updation on the web site of PWD as directed by the Collector/Director (IT) Daman & Diu, for your necessary action please.

Yours faithfully

Encl:- As above.

(D. S. Prabhakar)
Assistant Engineer
P.W.D., Sub Division No. I,
Nani Daman.

Copy Submitted to :-

- 1) The Executive Engineer, PWD, WD-I, Daman, for kind information please.

PUBLIC WORKS DEPARTMENT

Sr. No.	Service/ Facilities Rendered	Procedure	Documents to be submitted	Fee payable
1.	Water supply connection.	<p>To submit the application duly signed in the prescribed form available in Sub Division Office. (Sub – Division I)</p> <p>After scrutiny of the said application and site inspection , the water supply connection is released within 15days.</p> <p><u>NOTE</u></p> <p>Prescribed forms attached Annexure I to V</p>	<p>NOC for release of water supply connection and Recent / last paid house tax receipt of DMC for Urban area or concerned Panchayat for Rural area.</p>	<p>1. Security Deposit.</p> <p>(a) For Domestic Rs. 1000.00</p> <p>(b) For Bars & Restaurant Rs. 2500.00</p> <p>(c) For Defense Rs. 1000.00</p> <p>(d) For SSI, MSI, LSI, Major industries, Fishing Jetty and ports Rs. 2500.00</p> <p>(e) Shops / Commercial establishment Rs. 1000.00</p> <p>(f) A & B category Hotels with 1” dia Water Connection. Rs. 3500.00</p> <p>2. Service Connection Charges. Rs. 50.00</p> <p>3. Water meter fixing and testing charges. Rs. 100.00</p> <p>The water supply connection is given by Govt. licensed plumber and the expenditure towards connection has to be borne by the applicant.</p>

ANNEXURE - I

From :- _____

Address :- _____

To,
The Assistant Engineer,
PWD, Sub Division No. I,
Nani Daman.

Sub :- Application for release of New Water supply Connection.

I hereby apply for releasing a new water supply connection for which details are given below :-

1.	Name	:	
2.	House No.	:	
3.	Ward No.	:	
4.	Village	:	
5.	Panchayat/DMC	:	
6.	Connection (Old/New/Re-construction)	:	
7.	Receipt of last years House Tax Payment (A Xerox copy to be enclosed)	:	
8.	House ownership (Own / Tenant)	:	
9.	Type of water connection (Domestic/ Non domestic)	:	
10.	Diameter for service connection	:	
11.	Water meter	:	

Name & Signature of Application.

I, Shri/Smt. _____ hereby give undertaking that the above information furnished by me are correct and true.

FOR OFFICE USE

1.	Security Deposit	:	₹ _____
2.	Service connection charge	:	₹ _____
3.	Water meter fixing & Testing charge	:	₹ _____
4.	Re-connection charge	:	₹ _____
5.	Change of Name	:	₹ _____
	Total	:	₹ _____

Junior Engineer
PWD., SD-I
Nani Daman

Assistant Engineer
PWD., SD-I
Nani Daman

ANNEXURE - II

PUBLIC WORKS DEPARTMENT

Works Division- I, Sub Div - I

Contract for water supply

Contact No. _____ Meter No. _____

- Article 1 - The Public Works Department, water supply wing shall supply water through a meter of _____ to _____ resident in House No. _____, situated at _____ who has paid an amount of Rs. _____ as security deposit.
- Article 2 - The supply of water shall be for an indefinite period and commencing from _____
- Article 3 - The deposit guarantees all the debts of any nature, due to the water supply wing of P.W.D.
- Article 4 - The water rate is fixed according to the price in force, published in the official Gazette.
- Article 5 - The water supply shall be used exclusively for domestic/industrial/commercial purpose.
- Article 6 - The minimum consumption tax and meter rent, per month will be _____ and Rs. _____ respectively.
- Article 7 - The consumer agrees with all the rules and regulations, in force, of this wing.

This contract is signed by both the intervenes.

Water supply wing of P.W.D., at Daman. _____

Assistant Engineer

Consumer

ANNEXURE - III

DECLARATION

I hereby declare that for releasing the water connection to my installation at House No. _____ situated at _____ the pipe line will not cross any other persons property. In case it does and land owners object, I hereby authorizes the office releasing the connection to disconnect the same. I hold myself responsible for any consequence/litigations/compensation claims regarding the same and expressly absolve the PWD and Officials from any responsibility regarding the same.

SIGNATURE OF APPLICANT

Name : _____

Address: _____

ANNEXURE - IV

UNDERTAKING

(FOR COMMON CONNECTION)

I the undersigned _____, hereby declare that, if common connection released on my name will be used by all the flats owners and I under take the responsibility for payment of water charges. If I don't allow to use water to the other flats owners, than the said connection may be disconnected by the PWD, water supply sub division, Daman at any time without any notice.

Place :

Date :

Name & Signature of applicant.

ANNEXURE - V

From :- _____

Address :- _____

To,
The Assistant Engineer,
PWD, Sub Division No.I,
Nani Daman.

Sub :- Application for disconnection of Water Supply Connection.

I hereby apply for disconnection of my water supply connection for which details are given below :-

1.	Consumer No.	:	
2.	Consumer Name	:	
3.	House No.	:	
4.	Ward No.	:	
5.	Village	:	
6.	Panchayat/DMC	:	
7.	House ownership (Own / Tenant)	:	
8.	Last Payment receipt (copy to be enclosed)	:	
9.	Meter reading of last bill paid.	:	
10.	Current meter reading	:	

Name & Signature of Application.

FOR OFFICE USE

1. Water Charges payable	:	₹	
2. Disconnection Charges	:	₹	_____
Total	:	₹	

Date of disconnection :

Signature of Supervisor

Junior Engineer
PWD., SD-I
Nani Daman

Assistant Engineer
PWD., SD-I
Nani Daman

